



**SRI KRISHNADEVARAYA UNIVERSITY
ANANTHAPURAMU - 515 003 (A.P.) INDIA**

DIRECTORATE OF DISTANCE EDUCATION

(Recognized by the Distance Education Bureau, New Delhi & NCTE)

Website: www.skucde.com

B.Ed. PROSPECTUS

2015-16

Important Dates for B.Ed. and B.Ed. Third Methodology Courses

Commencement of Online Uploading of Applications : 03.02.2016

Last date for the uploading of Online Applications : 30.03.2016

BACHELOR OF EDUCATION (B.Ed.)

1. B.Ed. Course Structure

Bachelor of Education (B.Ed.) Programme of Directorate of Distance Education, Sri Krishnadevaraya University, Anantapuramu aims at developing the understanding and competencies required by in-service teachers for effective teaching – learning process. This Programme is strictly based on the National Council for Teacher Education (NCTE) norms.

The B.Ed. course offered by the Directorate of Distance Education in distance mode is a judicious mix of Theory and Practical classes to develop Knowledge, Skills, Application, Aptitude and Attitude in practicing teachers. Theoretical base is the strength of the course. Suitable support of illustrations and cases of relevant situations and activities comprise the core of the course structure.

ELIGIBILITY CRITERIA FOR THE SELECTION OF METHODOLOGY SUBJECT

S.No.	Methodology	Eligibility
1.	Mathematics	Candidates with B.A./B.Sc. with Mathematics as one of the group subject or B.C.A. candidates with Mathematics at Intermediate level as a group subject. B.Tech with Mathematics and Physics subjects.
2.	Physical Science	Candidates with B.Sc. who have studied Physics and Chemistry of allied material sciences under Part-II group subjects or B.C.A. candidates with Physical Sciences (Physics and Chemistry) at Intermediate level as group subject.
3.	Biological Science	Candidates with B.Sc./B.Sc. (Home Science) who have studied Botany and Zoology or allied Life Sciences under Part-II group subjects or B.C.A. candidates with Biological Science at Intermediate level as group subject.
4	Social Studies	All candidates with B.A/B.Com./ B.B.M. or B.C.A. candidates with Social Sciences at Intermediate level as group subject.

Every candidate is expected to select **Two Combinations of Methodology Subjects** under B.Ed. course. The course offered by the DDE consists of **Nine** combinations of subjects.

- i. Mathematics and Physical Sciences
- ii. Mathematics and English
- iii. Mathematics and Telugu
- iv. Physical Science and English

- v. Physical Science and Telugu
- vi. Biological Science and English
- vii. Biological Science and Telugu
- viii. Social Studies and English
- ix. Social Studies and Telugu

2. Duration of the Course

The duration of the B.Ed. course should be of two years. The commencement and completion of the course should be so regulated that two long spells of vacation (summer / winter /staggered) are available to the learners for guided / supervised instruction and face to face contact sessions. Sandwiching the programme between two summer vacations will be an ideal proposition. A Candidate has to complete the B.Ed. Distance Mode Course within 5 years from the date of admission. Once the maximum period is over, the candidate should seek admission afresh by paying the entire fees.

3. Number of Seats

The NCTE has sanctioned 500 seats to the Directorate of Distance Education, Sri Krishnadevaraya University, Anantapuramu.

4. Eligibility Criteria for Admission

Trained in-service teachers with a Bachelors Degree working in Government Recognized Schools or working in Educational Sector as primary, upper-primary teachers with SGT/PRT/TTC/D.Ed./D.El.Ed./D.P.Ed./Pre-primary/Montessori/Fine Arts or any other course NCTE recognized teacher education programme through face-to-face mode and. The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government/ State Government, whichever is applicable.

Candidates should have passed BA/B.Sc./B.Sc.(Home Science)/ B.Com./BBM/BCA at the time of admission. Candidates should be required to produce marks memo and pass certificate at the time of admission. Candidates should have secured a minimum of 50% marks either in the Bachelors Degree i.e., B.A./B.Sc./B.Sc.(Home Science)/B.Com./BCA/BBM and or in the Masters Degree in relevant subject or any other qualification equivalent thereto. However the candidates belonging to all other reserved categories i.e., SC, ST, BC, and Physically Handicapped should have secured a minimum of 40% marks in the qualifying examination.

or

Bachelor's in Engineering or Technology with Mathematics and Physics subjects with 55% marks or any other qualification equivalent thereto, are eligible for admission into the programme.

A state University will admit only those candidates who are working in schools located in the territorial jurisdiction assigned to it by the University Act.

The service of candidates must have been approved by the authorities of school education concerned DEO/MEO/Gazetted Head Master/Municipal Commissioner/Secretary etc. And all the eligible candidates have to submit the copies of their updated Service Registers duly authenticated by the appropriate authorities along with the Application. Candidates must bring their original Service Registers and No Objection Certificates at the time of admission. Those who do not have Service Registers shall bring Service Certificates and No Objection Certificates from the authorities concerned.

5. Fee Structure

The course fee for B.Ed. course is **Rs.18,000** (+ **Rs.150/-** in case of other than S.K. University students) for the two year programme. The candidates seeking admission into B.Ed. course are **advised not to pay the fee** at the time of submission of application form. They will get a separate communication about their admission and payment of fee. If the candidate fails to pay the fee within the stipulated time, the candidate automatically lost the seat.

6. How to Apply

- The login is provided for B.Ed. course through our website **www.skucde.com**
- The candidate should Register first and then go to login.
- Fill the Application form.
- Go to Online Payment screen and pay the application fee.
- Take your Application Printout.
- The candidate should sign in the filled in Application Form.
- The candidate should preserve a copy of Bank Receipt and filled in application form for further correspondence if any.

The candidates are required to submit the following Xerox copies of the certificates along with the filled in application form.

1. SSC Marks Memo
2. Intermediate Marks Memo
3. Degree Marks memos and Provisional or Original Degree certificate
4. NCTE recognized teacher education programme through face-to-face mode i.e TTC/D.Ed./D.El.Ed./DPSE/Fine Arts etc.
5. Service certificate issued by MEO/DEO/ Commissioner etc.
6. No Objection certificate by DEO/ Commissioner
7. Caste certificate (if applicable)
8. Residence Certificate/Study Certificate from IX class to Degree

Filled in Application form along with the above enclosures should be sent to the following address.

“Application for Admission into (mention course)”

**Directorate of Distance Education
Sri Krishnadevaraya University
Anantapuramu (A.P) – 515 003.**

Uploads

1. Photo:

Photograph must be a recent passport size color picture.

Photographs with caps, hats and dark glasses are not acceptable. The face of the candidate should be clearly visible in the uploaded photograph.

Size of file should be between 80-100 kb in jpg format only.

2. Signature of the candidate:

Signature should be clearly visible.

Size of file should be between 80-100 kb in jpg format only.

7. Admission Procedure

Admission will be done on the basis of length of service as on **30-06-2015**. Reservation of seats will be followed in accordance with the G.O.s of Govt. of Andhra Pradesh with regard to various categories and reservation of women. 85% of the seats in each methodology shall be reserved for the Local candidates and 15% of the seats shall be left unreserved as specified in the Andhra Pradesh Educational Institution (Regulation of Admission) Order 1974 as amended in G.O P.No.646 Education (W) Dept. dated 10-7-1979. The part of the State comprising the district of Anantapuramu, Kurnool, Chittoor, Kadapa and Nellore shall be regarded as S.K. University local area. The service certificates of the Teachers should be countersigned by the District Educational Officer/Mandal Educational Officer/Principal concerned. Service Certificates will be further sent to the concerned authorities for verification and authenticity and only after getting confirmation from the concerned authorities the candidates will be admitted. Candidates will be required to submit filled in application form **along with Photostat copies of the documents**. The original documents are to be submitted after receiving the letter of offer for admission into B.Ed, from the DDE, S.K. University, Anantapuramu. If your service particulars are found to be false, at any stage, the admission stands cancelled without refund of the Application and course fee.

8. Enrolment Number and Identity Card

Candidates will be issued Identity Cards bearing the **Enrolment Number** by the Directorate after their admission. Candidates are instructed to keep their Identity Card safe till the completion of the course and must bring their Identity Card at the time of Personal Contact Programme and Examinations. Candidates should invariably quote their **Enrolment Number** in all their correspondence.

Candidates who have lost their Identity Card can obtain a duplicate Identity Card from the DDE by paying an amount of Rs.150/- through D.D./Challan along with a requisition and a stamp size photograph.

9. Study Centres

Directorate of Distance Education, S.K. University has five study centres for B.Ed., Programme. For the learning programme, the candidate has to choose one of these study centres. However, maximum number of students a study centre can accommodate is 100 only. If more than 100 students choose one particular study centre, they will be allotted to other study centres as given by them in their preference of study centres. Merit order in selection will be the criteria in allotment of study centre.

B.Ed. Study Centres and Addresses

Sl.No	Name of the College	Phone No.
1.	S.K.U College of Education, DDE, S.K.University Campus, Anantapuramu	08554 – 255725 08554 – 255887
2	Osmania College of Education 11/9,Osmania College campus, Peta, Kurnool-518001	9848357405 08518-246441
3	AM.Linganna College of Education Sevamandir,Hindupur Anantapuramu(Dist)	9440204205
4	J.V.R.R. Memorial Colege of Education Lakashmikanth Reddy Estate R.S.Road, Nandyal Kurnool(Dist)	08514-242789 9849444544
5	Little Flower College of Education, Adimurty Nagar, Anantapuramu.	9440363776

10. Medium of Instruction

The medium of instruction will be **English and Telugu** only.

11. Counseling Sessions

Generally the counseling sessions will be held at the programmes centres during long holidays. Within the general schedule of the programme, the Director at the programme centres will decide on the conduct of these sessions. The programme centre coordinators will also provide the counseling schedule. The counseling sessions will include clarifications required in the print material and audio/video programmes through active interaction with students.

Note: For all the Personal contact classes of B.Ed. course **attendance is compulsory which fails the Candidates will not be allowed for Theory and Practical Examination at any circumstances.**

12. Academic Inputs

(a) **Self-learning materials:** The programme needs to be conducted with full professional expertise. The self-learning material, both print and non print shall be based on the pedagogy

of self learning. A blended learning approach (integration of methods and media) shall be applied. The candidates admitted for B.Ed. programme will be supplied **Self Instructional Material (SIM)** at the time of admission.

(b) **Contact programme:** In a programme of two years duration, the personal contact programme shall be conducted at the Headquarters / Study Centres convenient to the learners. The personal contact programmes shall be conducted in the following forms such as Academic Counseling, Workshops and School based activities.

(i) **Academic Counseling:** Academic counseling sessions shall be spread over the entire duration of the programme and be conducted on a regular basis depending on the needs and convenience of the learners. The academic and personal problems related to the course shall be discussed in the counseling sessions. The Counseling sessions shall be utilized for providing personalized guidance to the learners regarding theory, field work, teaching practice, projects, assignments, time management, study skills, etc. The counseling sessions shall be organized in the form of tutorials and not as teaching sessions as the learning materials provided to the learners shall perform the teaching function.

(ii) **Workshops:** In the workshops the learners shall acquire competencies and skills required by a teacher or teacher educator. Therefore, they shall be engaged in certain activities as individuals or in groups. The Study Centres shall also make arrangement for practice teaching in classroom and simulated situations. The learners shall also be provided training in the preparation and use of ICT by involving them in the preparation of teaching aids, worksheets, scrapbooks, etc. The learners shall be given sufficient opportunities to practice what they have learnt from the theory courses and what they are supposed to do in the classrooms.

The candidates admitted for B.Ed. programme will be supplied **Self Instructional Material (SIM)** at the time of admission.

13. How to get the Certificates

Those who wish to get the following certificates have to apply in the prescribed format available either at the DDE office or in the website along with the online payment.

S.No.	Name of the Certificate	Fee
1.	Provisional Certificate	No Fee
2.	Provisional Certificate - Duplicate	Rs. 500/-
3.	Migration Certificate	Rs. 150/-
4.	Migration Certificate – Duplicate	Rs. 450/-
5.	Hall Ticket – Duplicate	Rs. 300/-
6.	Identity Card – Duplicate	Rs. 150/-
7.	Degree Certificate in Advance	Rs. 3000/-
8.	Revaluation fee for each paper	Rs. 1000/-
9.	Name correction in each Certificate	Rs.200/-
10.	Transcripts for 5 Sets	Rs.750/-

14. Important instructions:

- **Once the fee is paid, no refund or adjustment towards other candidates and courses will be entertained.**
- Preserve all the fee receipts till the completion of the course.
- At the time of payment check the demand draft issued by the bank authorities, branch name, date and address of the candidate.
- After enrolment every student will be allotted a register number which the candidate has to mention in all their correspondence with DDE.
- Any fee dues should be cleared before examination application.
- Change of address should be immediately brought to the notice of DDE.
- Change of second methodology is permitted before commencement of first phase PCP classes on payment of Rs.500/-.
- The candidates are required to abide by the rules and regulations of the DDE that are in vogue and are amended from time to time.

15. Legal Jurisdiction: Any legal matter relating to the B.Ed., Course offered by DDE, S.K.University, Anantapuram will have to be settled in Anantapuramu Court only.

B.Ed. Third Methodology

1. B.Ed. Third Methodology

Bachelor of Oriental Language degree holders and others who have qualified themselves in only one language methodology subject may be admitted into the B.Ed. course with a provision for an additional theory paper and practical work where necessary in the same language providing additional course content.

The Third Methodology Programme is a judicious mix of theory and practical work to develop knowledge, skills, applications and aptitude in teachers. This course is suitably supported by theoretical aspect to the extent needed taking into consideration all the above aspects. The Directorate of Distance Education, S.K. University offers the following subjects for the Third Methodology course.

- 1. Mathematics**
- 2. Physical Science**
- 3. Biological Science**
- 4. Social Studies**
- 5. English**
- 6. Telugu**

2. Eligibility:

1. Candidate should have passed the B.Ed., Degree from S.K. University or any other recognized Institution or University.
2. The Methodology subject, which the Candidate desires to pursue as Third Methodology, should have been studied by the candidate at undergraduate level
3. Candidates should possess at least two years of experience as on **30-06-2015** in a recognized schools.

3. Fee Structure:

The course fee for **B.Ed. Third Methodology** is Rs.5400/- (+ Rs.150/- in case of other than S.K. University students) for six months programme. The candidates seeking admission into B.Ed. Third Methodology course are **advised to pay the fee** at the time of submission of application form.

4. Admission:

The service certificate of the teachers should be countersigned by the competent authority. Candidate has to submit duly filled in application form along with xerox copies of relevant certificates. The original certificates are to be presented at the time of admission.

Duration of the Course: Duration of the programme is **Six months**. The maximum period allowed for completion of the programme is 2 years. Once the maximum period is over, the candidate should seek admission afresh by paying the entire fees.

Medium of instruction: Medium of instruction is English and Telugu only.

Components of the Course:

- a) **Contact Programme Classes:** 15 days in one spell
- b) **Demonstration and Teaching Practice Classes:** 6 days in one spell; and
- c) **Block Teaching/Internship Programme:** 15 days in one spell.

Note: For all the above learning Programmes of B.Ed. Third Methodology course **attendance is Compulsory which fails the Candidates will not be allowed for Theory and Practical Examination at any circumstances.**

Study material: Printed study material will be supplied to the candidates at the time of admission.

5. Important instructions:

- **Once the fee is paid, no refund or adjustment towards other candidates and courses will be entertained.**
- Preserve all the fee receipts till the completion of the course.
- After enrolment every student will be allotted a register number which the candidate has to mention in all their correspondence with DDE.
- Any fee dues should be cleared before examination application.
- Change of address should be immediately brought to the notice of DDE.
- The candidates are required to abide by the rules and regulations of the DDE that are in vogue and are amended from time to time.

6. How to apply:

- The login is provided for B.Ed. Third Methodology through our website **www.skucde.com**
- The candidate should Register first and then go to login.
- Fill the Application form.
- Go to Online Payment screen and pay the application fee.
- Take your Application Printout.
- The candidate should sign in the filled in Application Form.
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The candidates are required to submit the following Xerox copies of the certificates along with the filled in application form.

1. SSC Marks Memo
2. Intermediate Marks Memo
3. Degree Marks memos and Provisional or Original Degree certificate
4. NCTE recognized teacher education programme through face-to-face mode i.e TTC/D.Ed./D.El.Ed./DPSE/Fine Arts etc.
5. Service certificate issued by MEO/DEO/ Commissioner etc.

6. No Objection certificate by DEO/ Commissioner
7. Caste certificate (if applicable)
8. Residence Certificate/Study Certificate from IX class to Degree
9. B.Ed. Marks memos and Provisional or Original Degree certificate (Third Methodology Students)

Filled in Application form along with the above enclosures should be sent to the following address.

“Application for Admission into (mention course)”

**Directorate of Distance Education
Sri Krishnadevaraya University
Anantapuramu (A.P) – 515 003.**

Uploads

5. Photo:

Photograph must be a recent passport size color picture.

Photographs with caps, hats and dark glasses are not acceptable. The face of the candidate should be clearly visible in the uploaded photograph.

Size of file should be between 80-100 kb in jpg format only.

6. Signature of the candidate:

Signature should be clearly visible.

Size of file should be between 80-100 kb in jpg format only.

Applications received after the last date will be summarily rejected. The candidates should send their applications only through registered post/speed post/courier. The DDE will not take any responsibility for the loss of application in transit or for postal delay.

7. Legal Jurisdiction: Any legal matter relating to the B.Ed., Third Methodology Course offered by DDE, S.K.University, Anantapuram will have to be settled in Anantapuramu Court only.